Inserting Character and Gap

To insert column of symbol or gap in the Chromatogram Editor select the nucleotide and press Shift+I or Edit->Insert character/gap context menu for switching the edit mode on.

While the selection is blinking, press a keyboard character that you want to insert.

After that the edit mode is switched off. For insert another symbol press Shift+I again.

You always can cancel the changes pressing Ctrl+Z.